

**HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
March 10, 2015
7:00 PM St 1**

Commissioners:	Stephen DiLorenzo	(Present)
	Benjamin Bragg	(Absent)
	Christian Erichsen	(Present)
	John Fraino	(Present)
	Lindy Palladino	(Absent)
Secretary/Treasurer:	James Passikoff	(Present)
District Clerk:	Denise A. Holzberger	(Present)
Chief	Peter Miller	(Present)

1. Opening of meeting- Chairman DiLorenzo called the meeting to order, led the salute to the flag and called for a moment of silence for our fellow fallen firefighters.

2. Approval of minutes- Chairman DiLorenzo asked for a motion to approve the minutes of the February 10, 2015 meeting. This will be tabled until the April 14, 2015 meeting when the Commissioner Palladino is present.

3. Bills- Chairman DiLorenzo asked for a motion to pay the bills as reviewed by himself, Commissioner Fraino and Chief Miller on March 9, 2015.

MOTION: Commissioner Fraino moved to approve the bills as reviewed on March 9, 2015 by himself, Commissioner DiLorenzo and Chief Miller, seconded by Commissioner Chris Erichsen.

VOTE: 3 YES 0 NO 0 Abstain 2 Absent

Motion was carried unan.

4. Correspondence- District Clerk Holzberger reported the following received:

NYS Fuel contract-email rec'd

Direct Energy-Natural Gas contract

HHCo. Ladies Auxiliary-2015 Officers

Quilty, Dwyer & Larkin insurance- blanket bond for Ladies Auxiliary

Certificate of Insurance-SAFECO

AFDSNY- Treasurer and Secretary Training March 21, 2015

AFDSNY -Annual Meeting April 15-April 19, 2015 Albany Marriott

Room Requests-

Highland Varsity Wrestling Team Dinner Friday March 13, 2015 5:30 pm to 9:30 pm. Requested by Sandy Beal It was noted that parking was an issue last time. Parking rules to be reviewed with requester.

MOTION: Commissioner Erichsen moved to approve the request for the community room by Sandy Beal for the Highland High School wrestling Team Dinner on Friday March 13, 2015, seconded by Commissioner Fraino.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

Sunday March 15, 2015 1st birthday Party 3pm to 5 pm requested by George Monteverdi, member Highland Hose Co. #1.

MOTION: Commissioner Fraino moved to approve the request for use of the community room for a first birthday party by George Monteverdi for Sunday March 15, 2015, seconded by Commissioner Erichsen.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

Monday March 16, 2015 Town of Lloyd PBA meeting 7 pm to 8:30 Pm requested by Erin Litts.

MOTION: Commissioner Fraino moved to approve the request for use of the community room on Monday March 16, 2015 by Erin Litts for a PBA meeting, seconded by Commissioner Erichsen.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

Tuesday March 24, 2015 highland High School Basketball Dinner 5 PM to 9 PM requested by Mike Millman. Due to scheduled training the room would not be available for this event and the request was declined.

Friday March 27, 2015 Girl Scout Recruitment meeting 6 pm to 8 pm requested by Girl Scouts Heart of the Hudson Jessica Eisele.

MOTION: Commissioner Fraino moved to approve the request for the use of the community room on Friday March 27, 2015 by Jessica Eisele of Girl Scouts Heart of the Hudson for a recruitment meeting, seconded by Commissioner Erichsen.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

Wednesdays, March 25, 2015 through May 13, 2015 requested for Town of Lloyd Police Training

MOTION: Commissioner Erichsen moved to approve the request for the Town of Lloyd Police to use the community room for training Wednesdays, March 25, 2015 through May 13, 2015, 5 PM to 9:30PM, seconded by Commissioner John Fraino.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

Week of April 16-25 2015 (Only one day will be needed; date TBA) Girl Scout Cookie Drop

Pavilion at Station 2 requested by Jill Poluzzi

MOTION: Commissioner Fraino moved to approve the request for the use of Station 2's parking lot for the purpose of the Girl Scout Cookie drop during the week of April 16 through April 25, 2015, only one day to be announced, as requested by Jill Poluzzi, seconded by Commissioner Erichsen.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

Saturday May 2, 2015 Birthday party requested by Frank Piscopo 12 Pm to 6 Pm

MOTION: Commissioner Fraino moved to approve the request for use of the Community room for a birthday party by Hose company member Frank Piscopo on Saturday May 2, 2015, seconded by Commissioner Erichsen.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

Friday September 18, 2015 and Saturday September 19, 2015 Fall Penny Social

Requested by the Highland Hose Co.1 Ladies Auxiliary. Friday is set up.

MOTION: Commissioner Fraino moved to approve the request for use of the Community room on Friday September 18, 2015 and Saturday September 19, 2015 for the 2015 Fall Penny Social by the Highland Hose Company #1 Ladies Auxiliary, seconded by Commissioner Erichsen.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

Saturday February 28, 2015 Firearms Safety Course requested by the Town of Lloyd. No firearms except those carried on Police officers. 9 am to 12 noon. This was previously approved.

5. New Members-none

6. Buildings and Grounds-St.1

Verizon Micro Cell-Chairman DiLorenzo reported that our legal counsel's response was sent to Verizon and we are waiting to hear back. District Clerk will follow up.

Direct Energy-Natural Gas contract-recommended that we lock in.

Generator Maintenance Contract-Chief Miller to follow up and confirm.

Dutchess Overhead Doors-Preventive Maintenance Contract
\$800 for both firehouses. There was discussion. Board agrees to hold off.

Security Upgrade-Chairman DiLorenzo reported that SAFECO is about 95% complete. We purchased screens and Town of Lloyd Police purchased monitors. We will have a small screen in the District Office. On March 19, 2015 Safeco will position the cameras. Mobile Life Support Services will give us \$1000.

Snow Removal-FB Snow Removal was used this year. Board agreed things went well.

Exercise Equipment-out of service. Treadmill belt is shot. Proposals received for a Treadmill and elliptical total \$5979. It was noted we should check to see if equipment is on NYS bid.

Station 2 -

Shed- Commissioner Erichsen reported that the siding, electrical and roofing needs to be finished.

7. Apparatus Repair-Chief Miller reported the following:

Radiators- 31-30 and 31-10 need to be re-done

31-10-Nichols quoted \$7616 31-10 has a tilt cab; \$3600 from Highland Radiator. New core is needed.

31-30-engine comes out quote is \$8510.00 from Nichols; \$5798 from Erichsen's.

31-20-spring work; not expensive and Erichsen's will do it.

Waterway-fitting in pipe

8. Insurance and Workers Compensation-

Chairman DiLorenzo and Commissioner Palladino met with Linda Flanagan and surety bond was discussed for the Ladies Auxiliary. It was agreed to go forward with that

9. Physical Fitness- no report this month.

10. Ulster County Fire District Association- will meet next Thursday March 19, 2015 at Marlboro.

11. Service Awards-2014 Census to be sent.

12. Treasurer's Report- Treasurer Passikoff reported the following:

February 2015 financial report was distributed to the Board.

\$40,000. Excess from 2014. We are in good shape as far as Administrative and equipment. Under \$10,000 in trucks (repair). Under budget for gas and diesel as well as alarm maintenance. \$3800 under in liability insurance. We are \$3200 under Budget in equipment. All our tax money was received by March 6, 2015. The Police bond was paid at the end of February 2015.

Chairman DiLorenzo reported that Phil DeAngelo should attend our April 2015 Meeting.

13. Inspection Dinner-September 18, 2015

14. Public Comment-none

15. Chief's Report-Chief Miller reported the following:

AED-pending letter from Town of Lloyd Police.

ISO-last assessment was 10 years ago.

31-35-pre-build meeting March 12, 2015 at 12 noon.

New Command Car-currently at NYCOMCO

Grant-pending; may know something in September.

Radios-Test Repeater on mountain

Fire Expo- May 15, 2015 Harrisburg PA.

Flashover Training-scheduled for Plattekill; if overflow may hold class here.

Mentor Program- Chairman DiLorenzo to contact Penflex regarding points for Mentors.

Member request-Chief Miller stated that a member has requested to keep an old fire coat. There was discussion and it was decided that it would not be appropriate.

Go Light- Red or green light that would tie into the radio to ensure that trucks are manned. For further discussion.

Tow signs-for Driver's parking spots.

Hazmat -make up on Sunday

OSHA -make up class pending

2016 OSHA - scheduled March 13, 2016

Firefighter 1 Boot Camp-July 2015

March 24, 2015-training. Jim Duffy is the instructor. Cost will be dinner.

April 21, 2015- training. Past Chief of Syracuse will be the trainer. Maximum cost will be \$500.

April 27 thru May 1, 2015-Jeff DiMetro and Frank Piscopo to attend class at Montour Falls. 31-80 needed.

Ulster County Fire Chief's Association-29 fire districts are involved. Goal is to improve service in Ulster County. Next meeting will be in Olive.

16. New Business

Locker Tags- list should be given to Clerk.

Clean up-ST 1 and 2

SAFECO and Northeast Computer-to coordinate to work on security upgrade.

Records Management- to commence at end of month.

Authorization to allow 31-80 to Montour Falls and class attendance

MOTION: Commissioner Erichsen moved to approve Jeff DiMetro and Frank Piscopo to attend class at Montour Falls, April 22 through May 1, 2015, including room, meals, registration and tuition for course at a cost not to exceed \$500, and use of 31-80, seconded by Commissioner Fraino.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

Authorization for Chiefs' car to Fire Expo May 15, 2015

MOTION: Commissioner Erichsen moved to approve the Chiefs cars to travel to Fire Expo in Harrisburg, Pennsylvania, seconded by Commissioner Fraino.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

Adoption of Resolution to make Available Coverage provided by General Municipal Law Section 209-i

MOTION: Commissioner John Fraino moved to adopt the following resolution: Whenever a volunteer firefighter of the Highland Fire District provides services under General Municipal Law Section 209 -i, when there is no jurisdictional officer in command present, such volunteer firefighter shall be entitled to coverage under the VFBL coverage provided by the Highland Fire District for the provision of such services. Upon arrival of a jurisdictional officer in command, such volunteer firefighter shall report to such officer and offer his/her services to assist such fire company or fire department. If such offer of assistance is not accepted, then the volunteer firefighter of the Highland Fire District must immediately cease providing any additional service at the scene of the emergency.

This was seconded by Commissioner Erichsen.

VOTE: Commissioner Fraino Aye
Commissioner Erichsen Aye
Commissioner DiLorenzo Aye
Commissioner Bragg Absent
Commissioner Palladino Absent

Motion was carried.

Commissioner Fraino stated that Highland Fire District should use local restaurants and deli's whenever possible for refreshments for training and other events. There was discussion.

Resolution to Use Local Food Vendors

MOTION: Commissioner Fraino moved that when the food is being paid for by highland Fire District the provider must be within the Highland Fire District and exceptions must be approved by the Board of Fire Commissioners, seconded by Commissioner Erichsen.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

17. Executive Session-

MOTION: At 9:05 Commissioner Fraino moved to go to executive session to discuss a medical issue pertaining to personnel, seconded by Commissioner Erichsen.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

18. Return to Regular Session-

MOTION: At 9:15 pm, Commissioner Fraino moved to return to the regular session, seconded by Commissioner Erichsen.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

Direct Energy Contract Renewal

MOTION: Commissioner Fraino moved to renew the Direct Energy contract for natural gas at a fixed amount for price, seconded by Commissioner Erichsen.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

19. ADJOURNMENT-

MOTION: There being no further business, Commissioner Erichsen moved to adjourn At 9 : 20 PM, seconded by Commissioner Fraino.

VOTE: 3 YES 0 No 0 Abstain 2 Absent

Motion was carried unan.

Respectfully submitted,
Denise A. Holzberger, District Clerk

APPROVED BOFC 4/14/15